

# JAPAN VISA REQUIREMENTS

## for VISITING FRIENDS or DISTANT RELATIVES

### A. Purpose

Visit friends or distant relatives **beyond** the third degree of relationship.

### B. Requirements

#### Applicant's Requirements:

- (1) Passport (Holder's signature required)
- (2) Accomplished and signed Application Form
- (3) A facial Photo (4.5 x 3.5 cm)
- (4) PSA issued Birth Certificate and Marriage Certificate (for married applicants), issued within 1 year.

*\*(4) is Unnecessary if there is used Japan Visa on Passport*

#### Additional Requirements

- If (4) is unreadable, submit Birth/Marriage certificate issued by Local Civil Registrar.
  - If Birth Certificate is "LATE REGISTRATION", submit Baptismal Certificate and School Record (Form 137).
  - If there is no record of Birth/Marriage in PSA, submit Birth Certificate by Local Civil Registrar and Negative Certificate issued by PSA.
- (5) Employment Certificate/Certificate of Membership (if applicant is **self employed**, submit a Certificate of Business Registration.)
  - (6) Signed Authorization Letter (MPQ Travel & Tours will provide)

#### **In case that applicant will shoulder part/ all of travel expense,**

- (7) Bank Certificate with 6 months ADB
- (8) Photocopy of Income Tax Return (BIR Form)

#### Inviter's Requirements (From Japan)

- (9) Invitation Letter
- (10) Itinerary in Japan
- (11) Residence Certificate (Jumin-hyo) of Inviter and Guarantor
  - \*Jumin-hyo must describe all household members, without omission of description, except individual Number and Jumin-hyo Code.*
  - \*ADDITIONAL: If inviter/guarantor is not Japanese, submit his/her photocopy of Residence Card (both sides).*
- (12) Proof of relationship
  - If you are friends, submit photos, emails, receipt of remittance of parcel, photocopy of passport including stamps of friend's country, etc.
  - If you are relatives beyond the third degree, submit Birth Certificate, Marriage Certificate, or Koseki-tohon.

MPQ TRAVEL & TOURS - PHILIPPINES

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***In case that guarantor will shoulder part/all of travel expense,***

- (13) Guarantee Letter
- (14) Income Certificate (Shotoku-shomeisho)
- (15) Tax Certificate (Nozei-shomeisho, must include description of the total amount of income.)
- (16) Photocopy of Final Tax Return Form (Kakutei-shinkokusyo)
- (17) Bank Certificate



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