

DATE:

Dear Ma'am/Sir,

I, \_\_\_\_\_, hereby authorize \_\_\_\_\_ of  
\_\_\_\_\_ to file and pick up our Japan Tourist Visa for our Japan Tour on  
\_\_\_\_\_ to \_\_\_\_\_

. I have enclosed here our Japan Tourist visa application form and the required documents.

Respectfully yours,

\_\_\_\_\_  
(SIGNATURE OVER PRINTED NAME)